

Executive Committee Teleconference, 3 June 2016
Minutes

Attended:	Apologies:	Secretariat
Joanne Carter (Vice-Chair) & Delia Clayton Cheryl Boon Austin Obiefuna Aaron Oxley Thokozile Phiri-Nkhoma Victor Ramathesele Haelesys Getahun (representing Mario Raviglione) Cheri Vincent & Amy Bloom	Erika Arthun Paula Fujiwara Mario Raviglione Gloria Wiseman	Suvanand Sahu Shirley Bennett Jacob Creswell
Minutes of Discussion		Outcome
1. Stop TB Partnership 28th Coordinating Board meeting – location and dates		
<p><u>Planning</u></p> <p>The Secretariat provided an update on the planning of the 28th Coordinating Board meeting. Invitation letters were issued to all Board members and the response has been good. The Secretariat is exploring the possibility of holding the Board meeting in the United Nations Headquarters (UNHQ). It is understood that preference is given to meetings which are thematically linked to the United Nations General Assembly or that the Secretary-General attends.</p> <p>The Secretariat has submitted a Request for Proposals (RFP) to secure affordable accommodation in New York during the Board meeting. Meeting services have also been included in the RFP in case it is not possible to hold the meeting at the UNHQ.</p> <p><u>Agenda</u></p> <p>The draft agenda was shared with the Executive Committee. It was also reported that the Finance Committee is scheduled to meet on 7-8 September 2016, in Washington DC. During the meeting the Finance Committee will discuss the Annual Financial Statements for 2014 and 2015, the GDF fee, the impact of exchange rates on Secretariat finances, the annual review of the level of financial reserve, as well as, the investment options. Because the Finance Committee meeting is scheduled just a week before the Coordinating Board meeting, the outcomes from the meeting will need to be prepared and sent to Executive Committee review very close to the meeting.</p>		<ul style="list-style-type: none"> • The Executive Committee welcomed the update on planning of the 28th Coordination Board Meeting. • Secretariat to make the suggested changes to the draft agenda. • Secretariat to move ahead planning the High Level Event.

<p>The Executive Committee welcomed the draft agenda and suggested that the following two sessions be added to the Board agenda:</p> <ul style="list-style-type: none"> • Scaling up shortened MDR-TB treatment; and • Scaling up new diagnostics – Hain, Omni, etc. <p>The Executive Committee also suggested that if there is need, sessions on the meeting agenda should shift to maximize opportunities for engagement with high level participants.</p> <p>The Executive Committee requested that the Secretariat move forward with the planning of the proposed High Level event and to report on the details during the next scheduled EC meeting.</p>	
<p>2. Stop TB Partnership Standard Operating Procedures</p>	
<p>The Stop TB Partnership Coordinating Board approved the Standard Operating Procedures (SOPs) at the 26th Coordinating Board meeting in Paris, France in April 2015 (Decision Point 26-3). The approval was based on the understanding that the SOPs are a living document and are intended to be updated as needed.</p> <p>Following a year of operations within UNOPS, the Secretariat recognized the need to update the SOPs to better reflect the rules and protocols of the hosting organization. A consultant has been recruited and work is underway to update the Standard Operating Procedures. If feasible, the Secretariat will provide a draft of the updated SOPs to the EC for review by the next scheduled Executive Committee call.</p>	<ul style="list-style-type: none"> • The Executive Committee welcomed the update and looks forward to receiving an updated draft of the SOPs.
<p>3. Stop TB Partnership Key Performance Indicators</p>	
<p>The Stop TB Partnership Coordinating Board requested the development of Key Performance Indicators (KPIs) for the Operational Strategy 2016-2020 (decision point 27-5). A consulting firm has been recruited to lead the process.</p> <p>The first draft of the KPIs has been developed. In June, the lead consultant will reach out to the Executive Committee and the Board to get their input on the draft KPIs.</p> <p>The Secretariat has proposed that a final draft be presented to the EC by the next scheduled Executive Committee call.</p>	<ul style="list-style-type: none"> • The Executive Committee welcomed the update and welcomed the opportunity to provide input into the development of the KPIs.

4. TB REACH	
<p>The announcement of the replenishment of TB REACH was made during the World Health Assembly. Since the announcement the legal agreement has been signed.</p> <p>A consultation meeting with partners is scheduled for 6-7 June 2016 to provide input on the direction of future Waves. A Program Steering Group (PSG) meeting will follow and the launch of Wave 5 over the summer with the grantees selected by the end of 2016.</p> <p>It is expected that Wave 5 will include a focused call for proposals as well as a general one as it is hoped the results can better inform gaps in global knowledge which will be discussed by the PSG.</p> <p>The Executive Committee welcomed the announcement of the replenishment of TB REACH. The Executive Committee agreed on the importance of diversifying the funding base for TB REACH.</p>	<ul style="list-style-type: none"> • The Executive Committee welcomed the announcement of the replenishment of TB REACH. • Executive Committee to be kept informed as the focus of future Waves are identified.
5. Resource Mobilization Ad –Hoc Committee	
<p>The Executive Committee requested an update on the work of the Resource Mobilization Ad-Hoc Committee. It was explained that greater resource mobilization work is being conducted individually rather than through the Resource Mobilization Ad-Hoc Committee.</p> <p>The Executive Committee asked whether it would be useful to have dedicated leadership in the Secretariat to drive the Resource Mobilization Ad-Hoc Committee. The Secretariat explained that the staff member dedicated to resource mobilization is about to start maternity leave and a replacement is in place to continue the work.</p>	<ul style="list-style-type: none"> • The Executive Committee welcomed the update.